

UNITED STATES CIVIL SERVICE COMMISSION

BULLETIN

Washington, D. C. 20415

August 14, 1964

BULLETIN NO. 831-6

SUBJECT: Civil Service Retirement System: Effect of Retroactive
Effective Date in Government Employees Salary Reform Act
of 1964

Heads of Departments and Independent Establishments:

Title V of the subject act provides for retroactive payment of compensation or salary in cases of employees who retired or died between its effective date (which is the first day of the first pay period beginning on or after July 1, 1964) and the date of enactment (which is August 14, 1964). However, title V also provides that "such retroactive compensation or salary shall not be considered as basic salary for the purpose of the Civil Service Retirement Act in the case of any such retired or deceased officer or employee."

The following procedures are prescribed for completing Individual Retirement Records (Standard Form 2806).

A. Separations Between Effective Date and Date of Enactment

1. Retirement and Death. Although the former employee or his survivor may be entitled to retroactive salary payment, this salary is not considered part of basic salary for retirement purposes. Therefore, NO Civil Service Retirement deductions will be made from retroactive salary and NO supplemental Standard Form 2806 will be prepared. If Standard Form 2806 has not yet been forwarded to the Civil Service Commission, no entry reflecting the salary increase will be made.
2. Separation for Transfer. Do NOT show the retroactive salary and retirement deductions on Standard Form 2806 until entitlement to retroactive salary has been determined and payment thereof made. If at that time Standard Form 2806 has already been sent to the Civil Service Commission, prepare and submit with a Standard Form 2807, Register of Separations and Transfers, a "Supplemental" Standard Form 2806 showing the effective date and amount of the new basic salary rate and the

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retirement deductions withheld from the retroactive salary payment.

3. Other Separations. Because employees separated for any reason other than described in paragraphs 1 and 2 above are not entitled to retroactive salary payment, Standard Form 2806 should not reflect the new rates.

(If a Standard Form 2806 has already been prepared and certified to the Commission contrary to the instructions in paragraphs 1 or 3 above, a Standard Form 2806-1, Notice of Correction of Individual Retirement Record, should be forwarded to the Commission.)

B. All Separations Between Date of Enactment and Date of Payment of Retroactive Salary Increase.

1. Where Standard Form 2806 Has Not Been Submitted to the Civil Service Commission. Include in service history information on Standard Form 2806 the effective date of the retroactive pay increase or the date of appointment (whichever is later). Show as fiscal data all retirement deductions, including those made from retroactive salary payment; certify the record; and forward to the Civil Service Commission, together with Standard Form 2807, Register of Separations and Transfers, in the usual manner.
2. Where Standard Form 2806 Has Been Submitted to the Civil Service Commission Without Reflecting New Salary Rate and Retroactive Salary Deductions. Prepare supplemental Standard Form 2806 showing under service history the effective date of the retroactive salary increase, the new salary rate, and reference to the Act. Under fiscal data show the amount of retirement deductions applicable to the retroactive salary involved, certify the record, and forward to the Civil Service Commission, together with Standard Form 2807, Register of Separations and Transfers, in the usual manner.



Warren B. Irons
Executive Director